SANTEE SCHOOL DISTRICT REGULAR MEETING OF THE BOARD OF EDUCATION

January 3, 2012 **MINUTES**

Douglas E. Giles Educational Resource Center 9619 Cuyamaca Street Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Bartholomew called the meeting to order at 7:00 p.m.

Members present:

Dan Bartholomew, President Dianne El-Hajj, Vice President

Ken Fox, Clerk

Barbara Ryan, Member

Members Absent:

Dustin Burns, Member (Excused)

Administration present:

Dr. Patrick Shaw, Superintendent and Secretary to the Board Karl Christensen, Assistant Superintendent, Business Services

Minnie Malin, Assistant Superintendent, Human Resources/Pupil Services

Kristin Baranski, Director, Educational Services

Stephanie Pierce, Principal, Carlton Oaks

Linda Vail, Executive Assistant and Recording Secretary

- 2. President Bartholomew invited the audience to recite the District Mission and the Pledge of Allegiance.
- 3. Approval of Agenda

It was moved and seconded to approve the agenda.

Motion: Ryan Second El-Hajj Vote: 4-0

B. REPORTS AND PRESENTATIONS

- 1. Superintendent's Report
 - 1.1. Developer Fees Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report
 - 1.4. Schedule of Upcoming Events

2. Report on 2011 Trimester 1 Student Assessment Data

Dr. Shaw suggested to the Board that a greater emphasis needs to be put on the District trimester assessments because we know that if students do well on the District Assessment, those results correlate with doing well on the State tests. District Assessments also provide data for teachers about the skills and knowledge students are learning and where there are gaps. For this reason, he is asking Kristin Barnaski and Bonner Montler to share Trimester 1 Assessment results with the Board.

Mr. Montler shared the District Trimester 1 data including three-year trends. Most grades have increased in proficiency levels. This data is also available online.

Second grade reading is a continuing concern and administration is looking deeper at the reading assessment for primary grades. Next steps include holding the initiation of the Intel Assess Item Bank until spring, talking with principals about particular grade level concerns, a consultant working with site administrators, professional development focus on reading assessment analysis, piloting a new K-3 reading assessment, purchasing grade level expectations and training, grade 6 teacher professional development in ELA and Math, and grade level work to increase advanced proficiency levels. The Board thanked Mrs. Baranski and Mr. Montler for their report and said they appreciate the work they are doing to increase student achievement

C. PUBLIC COMMUNICATION

President Bartholomew invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President Bartholomew invited comments from the public on any item listed under Consent. There were no comments.

- 1.1. Approval/Ratification of Travel Requests
- 1.2. Approval/Ratification of Expenditure Warrants
- 1.3. Approval/Ratification of Purchase Orders
- 1.4. Approval/Ratification of Revolving Cash Report
- 1.5. Acceptance of Donations
- 1.6. Approval of Uniform Complaint Quarterly Report Required by the Williams Settlement
- 1.7. Approval of Proposal from Capitol PFG for a School Facility Needs Analysis 2012 Update
- 2.1. Completion of Moving Services by Alexander's Mobility Services and Approval/Ratification of Extra Services
- 2.2. Authorization/Ratification to File Notice of Completion Documents for Phase 2
 Modernization at Hill Creek School
- 2.3. Approval of Builders' Risk Insurance for the Hill Creek 10-Classroom Addition Project
- 3.1. Approval of Open Ended Student Teaching Agreement with San Diego Christian College
- 3.2. Approval of Student Teacher Agreement with Azusa Pacific University
- 3.3. Approval of Contract for Individual Services Agreement for Nonpublic, Nonsectarian School/Agency Services
- 4.1. Personnel, Regular
- 4.2. Short Term Positions for Grounds Maintenance Workers
- 4.3. Approval of 21st Century Community Learning Center Grant

It was moved and seconded to approve Consent Items.

Motion: El-Hajj Second Fox Vote: 4-0

E. DISCUSSION AND/OR ACTION ITEMS

President Bartholomew invited comments from the public on any item listed under Discussion and/or Action. There were no comments.

1.1 Approval of Monthly Financial Report

Karl Christensen presented the Monthly Financial Report for cash and budget transactions through November, 2011. Money was transferred from fund 17 to assure payroll coverage but anticipated revenue was received and the funds were returned to fund 17. The State budget shows a 50% cut in transportation and reduction in revenue, equating to a loss of about \$200,000 for Santee. A couple of changes to note are the two court decisions negatively impacting the State budget: 1) Medi-cal reimbursement rebates will lose about \$600,000, 2) Redevelopment agency reducing the amount of savings the State will release the first year. These would create about a \$1.3 million additional hole in their budget. Next week the Governor will release the 2011-12/2012-13 budget and we will see what the impact will be. Member Ryan moved to approve the Monthly Financial Report.

Motion: Ryan Second Fox Vote: 4-0

1.2. Financial Analysis for Possible 2012 Solar Project

Karl Christensen presented the third presentation and a financial analysis on the feasibility of building solar projects at additional schools. Staff and contractors have been working hard to develop financially feasible solar projects for schools. Administration presented five recommendations:

- Approve conceptual plan for installation of small photovoltaic systems during summer of 2012 at the following schools:
 - Carlton Hills using shade structure
 - Chet Harritt using shade structure

- Carlton Oaks using shade structure
- Cajon Park using roof mounted system on Junior High building
- PRIDE Academy using roof mounted system on Building D
- Rio Seco using shade structure
- Authorize staff to explore possibility of installing small photovoltaic systems at Pepper Drive and Sycamore Canyon and come back to the Board with financial results and approval to include on 2012 solar projects list
- Authorize administration to move forward with planning Clean Renewable Energy Bond financing for February or March of 2012
- Authorize staff to begin incurring costs for design process and submission of plans to Division of State Architect for approval
- Direct staff to come back to the Board with the following items:
 - Estimated financial results for Pepper Drive and Sycamore Canyon and approval to proceed with these sites, if recommended
 - Final site layouts and designs for each site prior to submission to DSA
 - o Resolution approving issuance of Clean Renewable Energy Bonds
 - Amendment to Lease/Leaseback agreement with Barnhart to commence construction of solar projects

Mr. Christensen presented a report from the California Center for Sustainable Energy that looked at large projects at four schools. This scenario was not feasible as it did not generate enough savings. They ran numbers on the "point" where we can find the maximum savings based on system size. (Value of energy generated.) The savings can increase from 19¢ to 35¢ per kwh by installing smaller systems, thereby receiving larger value.

The target should be 30¢ to 35¢ per kwh. He presented a chart showing the systems that could be installed at schools sites predicting the higher value of energy generated. Clean Renewable Energy Bonds (CREBs) will need to be issued creating some interest costs, most of which would be offset by federal rebates. Administration's recommendation is installing smaller systems at six schools, and possible eight, spreading the soft costs and creating a projected negative cash flow at the end of the CREBs (19 years) of \$48,000. This is less that the cost to build a needed new shade structure at Carlton Hills School.

Member Ryan asked about the SDG&E rate increases that may be incurred with more people going to solar. Mr. Christensen said there is a big push to go "green" and it will be difficult for SDG&E to penalize people for going "green." These numbers are based on receiving the DGR rate structure. Mr. Christensen presented site layouts with recommended placement of solar panels used as shade structures or placed on roofs.

Member Ryan remains concerned about factoring in what SDG&E might do to increase electricity rates as they have done in other school districts. Member El-Hajj thinks they are good projects. President Bartholomew asked if these projects are placed in small isolated spots would they impede a larger scale project being installed at a later dates. Mr. Christensen said would not.

Member Ryan moved to approve the conceptual plan at the six sites listed in the recommendation, provide a similar analysis at Sycamore Canyon and Pepper Drive, and move forward to secure CREBs with the needed costs incurred for the design process and DSA submission.

Motion: Ryan Second Fox Vote: 4-0

1.3. Conceptual Plan for YALE Preschool Expansion at Cajon Park Old Junior High Site

Mr. Christensen reported there have been concerns about what to do with old Cajon Park Junior High site. Administration has begun to look at expansion of the YALE program, possibly using this site. There are currently many students on the waiting list that live in that area of Santee. He presented some positive reasons including visual appeal, earlier exposure to Santee School District for families, potential site for State Preschool, a marketing opportunity to neighboring schools districts, and the possibility of seeking State matching funds in the future. Mr. Christensen presented a site plan showing a three-classroom portable which includes an office. He is unsure at this time about the possibility of joint use

funds in order to allow expansion for Project SAFE and maybe State Preschool. Administration requested approved of the conceptual plan and awaiting to see if state matching funds are realized.

Member Fox asked if the project would not go forward if we don't qualify for State funds. Mr. Christensen said he would like to maximize State joint use funds if they are available but if not, he believes this would be a wise investment for the District. The funds would come from new one time funds.

Member Ryan asked about providing a barrier between the Santee Success Program and the preschool area. Christina Becker said the green screen works well. Member El-Hajj has some concerns about competing with private day cares in the community. Mr. Christensen said the project could start in early 2013. Chet F. Harritt may be another option using their extra classroom space for YALE when their new building is built and teachers are interested in having preschool children there. YALE does not have any dedicated space and is currently using existing classrooms. Mr. Christensen said we will begin to experience more space issues when we return to 20 to1 class size.

Member Ryan asked if the children on the waiting list are attending other preschools. Pam Brasher, Director, said yes, some children went to other preschools since we could not accommodate them. Member Ryan believes it is an excellent place and YALE is a great program. She supports moving forward because she believes it makes good sense. President Bartholomew supports the project and understands Member El-Hajj's concerns.

Member Ryan moved to approve a conceptual plan for expansion of YALE Preschool, authorize staff to submit an application for State Matching Joint Use Funds for this project; and commit \$200,000 of the ending fund balance (from new one-time funds) for the purpose of expanding YALE preschool.

Motion: Ryan Second Fox Vote: 4-0

1.4. Discussion of Various School Facility Issues/Needs and Use of Additional One-Time Discretionary Funds

Mr. Christensen reported the District recently identified three one-time sources of discretionary funds that total \$302,420 of additional revenue for 2011-12. These sources include:

- \$218,152 in Savings by Design SDG&E rebates for Hill Creek, PRIDE Academy, Chet F Harritt modernization,
- \$79,268 in surplus equity in the District's San Diego County Office of Education JPA Property & Liability Insurance Fund returned at District request, and
- \$5,000 inconvenience fee to be paid by SDG&E for relocating transformers at Cajon Park

Over the last several meetings, the Board has raised questions regarding several miscellaneous facility issues and asked staff to provide a summary of potential costs. He provided a list of those items and estimated costs:

1.	Generators for all schools (suggested following the area wide power outage in Sept. 2011.	\$450,000
	(Administration recommended replacing the UPS devises for phone system switches as an alternative.)	\$17,361
2.	Additional landscaping and DG repair in center courtyard of PRIDE Academy	\$7,500
3.	Reconfigure pathways of knowledge at Hill Creek and Chet Harritt schools	\$20,000
4.	Hide large pipes at front of Hill Creek	*\$2,000
	Eliminate use of cloth covers for skylights due to dimming of projectors (Recommended replacing old projectors that do not require the covers.)	\$39,598
6.	File cabinets in classrooms	\$150 per 4

drawer cabinet

Mr. Christensen said he does not believe the generators are a feasible idea. A greater need is replacing the UPS devises to keep phones up for longer and look at small generators for emergencies for individual sites and/or the server room. He recommended the landscaping and DG repair at PRIDE Academy. Mr. Christensen recommended replacing the older projectors that are lower than 2600 lumens instead of buying different covers. He recommended having a discussion with principals about file cabinets and have it be a site decision. The rooms were designed to not need additional storage. Mr. Christensen also recommended using the \$5,000 inconvenience fee from SDG&E to complete the Cajon Park "Field of Dreams."

Member El-Hajj moved to approve replacing the UPS devices, additional landscaping and DG repair at PRIDE Academy, hedging at Hill Creek, replacement of projectors with lumens lower than 2600, and \$5,000 toward completion of the Cajon Park "Field of Dreams" totaling approximately \$71,500.

Motion: El-Hajj Second Fox Vote: 4-0

Member Ryan moved to reconfigure and enlarge "paths of knowledge" at Hill Creek and Chet F. Harritt Schools.

Motion: Ryan Second Fox Vote: 3-1 (Bartholomew, no)

1.5. Approval to Purchase New Copy Machine for Publications Department

Karl Christensen reported there is a need to purchase a new copier in the publication department. For 2011-12 the volume of work has dramatically increased. To accomplish this work demand, it is imperative that the above machines operate at peak efficiency.

The Bizhub 1050 is currently 5 years old and has been suffering a dramatic increase in downtime/service calls this year: 32 service calls in 2010-11 and as of October of 2011 the machine has required 51 service calls. Based on monthly volume, this machine is approximately 2 years past its life expectancy. Administration recommended to purchase a Konica Minolta Bizhub Pro 1200 to replace the current 1050 Bizhub in Publications at a cost of \$35,282.

Member El-Hajj moved to approve the purchase of a Konica Minolta Bizhub Pro 1200 to replace the current 1050 Bizhub in Publications at a cost of \$35,282.

Motion: El-Hajj Second Ryan Vote: 4-0

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F. BOARD POLICIES AND BYLAYS

1.1. First Reading: Revisions to Board Policy 4354.1 Early Retirement Health Benefits for Management/Confidential Employees

Revised Board Policy 4354.1 was presented for a first reading. No action was taken and the revised Board Policy will return to the Board for a second reading and request for approval.

G. BOARD COMMUNICATION

Member Ryan attended an organization meeting where there was discussion about working with local governments to get laws passed to outlaw the sale of Spice. She would like to see if there is a way for Santee School District to support any initiative for this.

Member Ryan visited Los Penasquitos Academy and shared their literature with Administration. She shared information about a Youth for Bridge program is South Bay School District.

Member Fox attended the PRIDE Academy time capsule opening at their 50th anniversary celebration. It was a very nice program.

Linda reviewed dates for meetings with Senator Anderson and Assemblyman Jones. President Bartholomew, Member Ryan, and Member El-Hajj will attend the meeting with Assemblyman Jones. President Bartholomew and Member Ryan will attend the meeting with Senator Anderson.

Dr. Shaw provided a Strategic Planning update.

President Bartholomew reported that the time was nearing for consideration of a Board Self Evaluation. He asked Board Members to be thinking about this and he will bring it up at the next meeting to seek their ideas.

H. CLOSED SESSION

President Bartholomew announced that the Board would meet in closed session for:

Conference With Labor Negotiator (Govt. Code § 54956.8)

Agency Negotiator: Karl Christensen, Assistant Superintendent

Employee Organizations: Classified School Employees Association

2. Public Employee Performance Evaluation (Govt. Code § 54957)

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Superintendent
The Board entered closed session at 8:59 p.m.

I.	RECONVENE TO	PUBLIC	SESSION
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The Board reconvened to public session at 9:20 p.m. No action was reported.

J.	ADJOURNMENT The January 3, 2012 regular meeting ac	djourned at 9:20 p.m.
Ken Fox, Clerk		Dr. Patrick Shaw, Secretary